
Payne Road State School P&C

Project Planning Proposal

Prepared by:	Louise Winn
Date:	Thursday 6 th March
Date Presented to P&C Meeting:	
Wording for Motion to P&C Meeting:	The playground subcommittee recommends that the P & C spends \$10 000 to make the current playground safe. In addition we recommend that \$15 000 be spent on replacement and new equipment, noting that the \$10 000 would increase if the \$15 000 is not approved. Total to be approved by P & C is \$25 000 Nominated Stephen Buttling Seconded Louise Winn Unanimous vote
Owner Sub-committee	Playground committee

What is the problem that you want to solve by doing this project?	Current unsafe playground to be returned for usage for both school and OSHC time
In one sentence, what is the goal or purpose of the project?	Rectify safety issues and improve play equipment with a focus on upper school interests
What is the current situation?	Playground closed until soft fall and unsafe equipment fixed
How does this project support the P&C strategic plan?	OSHC needs to provide care for its students and in turn the P & C provides the OSHC as a service to the school community. As the school has previously placed its efforts into the Junior school area many discussions have been made on the need to improve the play facilities for the upper grades at the school.
How long will the benefits of this project be realised?	The current play equipment will be upgraded – powder coated and timber decking replaced, which will in turn provide a longer life expectancy. Some obsolete, unused items will be removed and two new items will be installed to give the whole area a longer life expectancy

Options Benefits / Costs / Risks			
Criteria	Option 1	Option 2	Option 3
	Do nothing	<i>An option that would achieve the same result as the preferred option</i> Expensive rubber	<i>The preferred option:</i> Cheaper equipment; upgrade current items Soft fall to correct standards

		surface \$22 000 AND/OR Play works equipment \$23 430	FORPARK Aust KM Home Improvements- improve current equipment to better positions and safety standards.
Benefits:	No playground	Expensive equipment and rubber surface	Cheaper overall cost
Dis-Benefits:	Upset community and children	Required \$45 000 total way over budget	Some maintenance required
Costs: <ul style="list-style-type: none"> • direct • indirect • recurring 		Rubber softfall- Kindy Lawn \$22 990 Equipment \$23 430 Fencing \$800	\$14 850play system \$6 050 top up of soft fall and levelling of area Temporary Fencing \$809.32 K M Home Improvements -Powder coating (monkey bars/pair parallel bars; welding for new position; Removal of logs and concrete base Removal and replace Deck boards \$3607.16
Risks: <ul style="list-style-type: none"> • initial • minimisation/ mitigation costs • resulting risk 			Forpark carries a Public and Products Liability Insurance policy. Hard digging – not allowed for rock – but this should not occur
Stakeholder Impact:			Community benefit including public
Issues:			Need to maintain in future

Work Plan

What are the project stages?

Stage 1 -Fence area

Place order to start process (place deposit)

Stage 2-K M Home Improvements

1.Remove unused items.

2.Remove items and send to be powder coated.

3.Remove current section and reinstall old play equipment to new positions

4.Replace powder coated items

5.Replace timber decking.

<p>Stage 3 -Forpark</p> <ol style="list-style-type: none"> 1. Dig/ rotary hoe area and top up soft fall. 2. Fix drainage/ level where necessary 3. Install new items- QS1-205 4. Soft fall to appropriate standards <p>Remove fence.</p>
<p>What tasks need to be done?</p> <p>As above K M Home Improvements and Forpark</p>
<p>Who is responsible for doing each job?</p> <p>As above</p>
<p>How will you know when each stage is finished?</p> <p>Two stages, first – Ken Marshall and second Forpark Australia. Viewing site and communication to other committee members via email</p>
<p>Who is the project manager responsible for reporting back to the P&C?</p> <p>Mark and Susie</p>
<p>How much time will each task take?</p> <p>Contractor states turn around time to be minimum 8-9 weeks and maximum 12 weeks.</p>
<p>How much will each stage cost?</p> <ol style="list-style-type: none"> 1. Temporary Fencing \$809.32 2. Removal of old items, items to be powder coated, removal of section, replace section into new position, replace decking boards return powder coated items to position \$3607.16 3. Contractor to supply and install QS1-205 Play system. Forpark will supply and install soft fall including rotary hoe site, level and landscape area. \$20 900
<p>Who will process the payments needing to be made?</p> <p>Daphne/ Deborah</p>
<p>When will the payments need to be made?</p> <p>Contractor required no upfront payment if order placed with school. P & C will pay school Forpark's quote (either with or without GST – which ever is easiest we claim GST or school claim GST). \$19 000 no GST or \$20 900 with GST. Ken's payment – 5 days from receipt of invoice. (\$3607.16)</p>
<p>Is any other equipment required to be purchased, hired, or borrowed?</p> <p>Included in invoices</p>
<p>Does this project need a long term maintenance plan? If so, please provide details.</p> <p>The problem with the current playground is the result of poor maintenance which needs to be rectified and not continued. The playground needs to be regularly maintained Mark/Vicki to discuss with Derek. Warranty – 10 year structural guarantee from Forpark</p>
<p>Does the P&C need to take out special insurance to cover any property or people for this project?</p> <p>Forpark carries a Public and Products Liability Insurance policy and Ken has appropriate insurance</p>
<p>How are you going to keep the P&C informed of the progress of the project?</p> <p>Regularly through the newsletter and P & C meetings. Once ForPark starts it will only take 3 days.</p>
<p>Are there any risks that need to be considered by the P&C before we start this project?</p>