

**PAYNE ROAD STATE SCHOOL  
PARENTS AND CITIZENS ASSOCIATION  
AGENDA - GENERAL MEETING  
21<sup>st</sup> February 2008 7:15pm**



**President: Tim Mortimer**

**Acting Principal: Vicki Richards**

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<b>ITEM</b>	<b>Target Time</b>
1) Open and welcome by the Chairman, call for other business	7:30pm
2) Attendance and apologies	
3) Ratification of Minutes from the previous meeting	
4) Business arising from the Minutes of the previous meeting	
5) Correspondence	
Inward (as listed)	
Outward (as listed)	
6) Business arising from the correspondence	
7) Treasurer's Report	7:45-8:00pm
8) Principal's Report	8:00-8:10pm
9) Other reports	8:10-8:30pm
a) Infrastructure report	
b) Grant applications	
10) Subcommittee reports (5 minutes each)	8:30-9:00pm
a) Fundraising	
i) Election Day, Chocolate Drive, Major Fundraiser?	
b) Out of School Hours Care	
i) Playground	
c) Facilities	
i) Tennis School management	
d) Music Supporters Group	
e) Tuck shop	
f) Uniform Shop	
11) General Business	9:00-9:10pm
a) Motions on notice (There are no motions on notice)	
b) Air conditioning donation letter	
c) Strategic Planning Process	
d) School Website - ownership and process	
12) New memberships	
13) Next meeting and close	9:15pm

**PAYNE ROAD STATE SCHOOL  
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MOTIONS ON NOTICE**

1. There are no motions on notice