

PAYNE ROAD STATE SCHOOL P&C ASSOCIATION
MINUTES - GENERAL MEETING

19th June 2008



President: Tim Mortimer
PO Box 385, The Gap, Qld 4061

Acting Principal: Vicki Richards
www.paynroadss.eq.edu.au

1. Meeting open and welcome

The meeting was opened at 7:08 pm.

2. Presentation on “You Can Do It” program.

Jenny Williams presented an overview of the “You Can Do It” development program for school-age children. The specific program targets years 2-7.

The program claims good success at developing the confidence and relationships of children (social-emotional competence) built around the 5 “key” concepts of

- confidence
- persistence
- organisation
- getting along
- resilience.

The meeting agreed it was worth pursuing.

The next steps are:

- to provide an In-service with school staff;
- to provide a parent information night;
- Form a YCDI work group comprising representatives of school administration, teachers and parents.

Further details can be found at <http://www.youcandoit.com.au/>

3. Attendance and apologies

A number of people left after the presentation.

The formal P&C meeting commenced at 8:00 pm. There were 11 members and visitors present – refer to the attendance book. Apologies were received from:

Mike Price.

4. Ratification of Minutes of the previous meeting

Motion: That the minutes of the previous meeting be accepted.		
Moved: <i>Melinda Chandler</i>	Seconded: <i>Louise Winn</i>	<i>Carried</i>

5. Business arising from the Minutes of the previous meeting

Air conditioning: Tim Mortimer advised that the original quote was for \$80/hour. The school has yet to document the operations and maintenance guideline.

Uniforms: To publish the section from the Parent's Handbook in the school newsletter.

Motion: That the P&C Association obtain a second quote for the maintenance of the 19 a/c units installed in Jan 2007.		
Moved: <i>Louise Winn</i>	Seconded: <i>David Cox</i>	<i>Carried</i>

6. Correspondence

[See attached sheet.](#)

Of special interest were:

Q150 celebration – we have been awarded \$10,000

IRP have donated a gift of \$200 towards books for the LRC

7. Business arising from the correspondence

Vicki Richards and Wendy Merefield-Ward to select books.

Motion: That the correspondence and business arising be accepted.		
Moved: <i>Louise Winn</i>	Seconded: <i>Tim Mortimer</i>	<u>Carried</u>

8. Treasurer's Report

(10 minutes)

See tabled report.

Year to date summary	May 2008 – Actual	2008 – Budget
Current year earnings	\$673	-
Net fund raising income	\$6291	-
Building fund/Aircon donations	\$5,337	\$8,600.00
Building fund loan balance	\$0	
Air conditioning loan balance	\$30,653	

Chocolate Drive achieved budget, although the timing (Easter) was not ideal. This may be the last chocolate drive fundraiser, but it is a major source of income.

Teachers are starting to submit invoices for the “rewards” programme.

Income from the Treat-time/Shock van is being allocated to Year 7.

Tennis school is being managed to capacity.

Tuck shop is running break even – the reported loss is due to invoice timing.

Motion: That the treasurer’s report be accepted.		
Moved: <i>Melinda Chandler</i>	Seconded: <i>Phillip Pareezer</i>	<u>Carried</u>

9. Principal's report

(20 minutes)

See attached report.

Louise Winn was awarded a Queensland Volunteer award for 10 years effort to the school. Congratulations Louise.

Doug Hemming has retired. The P&C will present a basket.

Motion: That the Principal's report be accepted.		
Moved: <i>Vicki Richards</i>	Seconded: <i>Tim Mortimer</i>	<u>Carried</u>

10. Other reports

(15minutes)

PAYNE ROAD STATE SCHOOL P&C ASSOCIATION

(a) Infrastructure

i. LifeStyle WaterWise grant – Toilet facilities and Prep water tank

Ken Marshall will make the tank serviceable next week.
The project must be acquitted by June 30.

ii. Community Water Grant

Stephen Buttling and Tim Mortimer are to complete the detailed design.

iii. Car park plan

Are we still looking at the car park? To be discussed later.
Two Jacaranda trees need to be removed.

11. Subcommittee reports

(30 minutes)

(a) Fund raising report

[See attached report.](#)

The Bunnings BBQ fund raiser will be held on June 22. The Year 2 families are manning the BBQ and receiving the proceeds. Kate Dobson has volunteered to help cook.

The Fund raising group will run the Multiplex promotion.

(b) Facilities

No report was tabled.

(c) OSHC report

Motion: That the P&C Association ratifies the proposed fee increases of approximately 3% as tabled.		
Moved: <i>Louise Winn</i>	Seconded: <i>Melinda Chandler</i>	<u><i>Carried</i></u>

The OSHC Office was broken into and a laptop stolen. As a result OSHC is investigating security options for the external windows.

(d) Tuckshop report

[See attached report.](#)

No issues.

(e) Uniform shop report

No report tabled.

Motion: That the P&C Association accepts the subcommittee reports.		
Moved: <i>Louise Winn</i>	Seconded: <i>Steven Smith</i>	<u><i>Carried</i></u>

12. General business

(10 minutes)

(a) School Uniform Outsourcing

Melinda Chandler tabled a proposal to outsource the Uniform Shop. There were no significant issues raised by the meeting.

Motion: That the P&C Association accepts the presented proposal to outsource the uniform shop to Ashgrove Craft and Drapery.		
Moved: <i>Melinda Chandler</i>	Seconded: <i>Phillip Pareezer</i>	<u><i>Carried</i></u>

(b) Working Bees

Motion: That the P&C Association ratifies the hire of the skip for the working bees.		
Moved: <i>Tim Mortimer</i>	Seconded: <i>Steven Smith</i>	<u><i>Carried</i></u>

13. Registration of new members

The following memberships were approved:
Chris Bullock, Tod Doolan, Shaye Giess, Kate and Brett Harrison, Greg McClure

14. Next meeting and close

The next meeting will be held on **Thursday 24 July 2008.**

The meeting was closed at 10:00pm.