

PAYNE ROAD STATE SCHOOL P&C ASSOCIATION
MINUTES - GENERAL MEETING

16th October 2008

President: Tim Mortimer
PO Box 385, The Gap, Qld 4061

Acting Principal: Vicki Richards
www.paynroadss.eq.edu.au



Presentation by Carolyn Forbes

Carolyn Forbes is the Principle Education Officer – Student Services with Ed Q. Her role is to provide policy advice and support for children with disabilities in schools. This has become a significant exercise with the Federal and State Government policies to integrate all children into the school system.

Carolyn gave an informative talk about her role and some of the mechanisms that are used to manage very difficult and delicate situations. She spoke generally, but stressed that she very aware of the issues faced by our school.

The P&C was very appreciative of Carolyn's presentation.

1. Meeting open and welcome

The general meeting was opened at 8:00 pm. The tuckshop strategy was discussed next – refer to General Business.

2. Attendance and apologies

There were 17 members and visitors present – refer to the attendance book.

Apologies were received from:

Kate Jones MP, Camilla Carroll.

3. Ratification of Minutes of the previous meeting

Stephen Buttling noted that the OSHC minutes were incorrect. David Cox apologised for missing this section and has corrected the minutes.

Motion: That the minutes of the previous meeting be accepted, with amendment.		
Moved: <i>Ken Marshall</i>	Seconded: <i>Tom Gilbert</i>	<u><i>Carried</i></u>

4. Business arising from the Minutes of the previous meeting

There has been no progress recruiting a new Uniform Shop Convenor. Stephen Buttling has accepted this task and will ask Camilla Carroll for assistance.

5. Correspondence

[See attached sheet.](#)

Of special interest were:

Multiplex Keperra Shopping Rewards – see Fund Raising;
Dept Ed, Traing and the Arts – New endorsed P&C constitution;
Michael Johnson MP – Volunteers Grants Program 2008; and
Office of the Premier, Qld – “Towards Q2”

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6. Business arising from the correspondence

Tom Gilbert has submitted an application for the Volunteers Awards Program 2008.

Motion: That the correspondence and business arising be accepted.		
Moved: <i>Louise Winn</i>	Seconded: <i>Tom Gilbert</i>	<u><i>Carried</i></u>

7. Treasurer's Report (10 minutes)

See tabled report.

Year to date summary	Sep 2008 – Actual	2008 – Budget
Current year earnings	-\$3,732	-
Net fund raising income	\$24,597	-
Building fund/Aircon donations	\$5,654	\$8,600.00
Air conditioning loan balance	\$29,967	

The current year earnings are negative because we have been investing the income in the school. The P&C has contributed \$44,230 to the Library Resource Centre this year. Father's Day stall did very well, netting \$1,149. The shock van has sold the business and we do not provide enough business (ca 50%) to interest the new owner at Treat Time.

Motion: That the treasurer's report be accepted.		
Moved: <i>Melinda Chandler</i>	Seconded: <i>Stephen Buttling</i>	<u><i>Carried</i></u>

8. Principal's report (35 minutes)

See tabled report.

Due to vandalism one weekend, the school will lock the back gate from the oval to the creek pathway on week-ends.

The school NAPLAN tests have been distributed. PRSS is equal or above like schools and above the state mean for every area in each year level.

We are looking at both Artist and Writer -in-Residence programs for 2009. Artist – Term 2 - Bev Ridsill-Kenny – Feature wall with three piece mosaic and Q150 theme for the Year 6 & 7 classes plus activities for the lower classes. Cost is \$300 per day for 2 days per week for 10 weeks = \$6,000 and \$2,000 materials. Will attempt to offset costs by sponsorships and plaque below the artwork. A school offer of \$6.00 per student will be made.

Writer – Term 3 – Mark Svenson (Years 4-7) and another writer for the junior school. Cost is about \$5,000 for the two. Again a school offer will be made.

Motion: That the P&C underwrites the gap for the Artist and Writer -in-Residence programs for 2009 to a maximum of \$8,000.		
Moved: <i>Louise Winn</i>	Seconded: <i>Stephen Buttling</i>	<u><i>Carried</i></u>

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Motion: That the principal's report be accepted.		
Moved: <i>Louise Winn</i>	Seconded: <i>Stephen Buttling</i>	<i>Carried</i>

9. **Subcommittee reports** (30 minutes)

(a) Fund raising report

No report was tabled.

The big news is that our school came second in the Multiplex Keperra Shopping Rewards program which gave the school a prize of \$5,000. A special thanks to Karen Galligan for driving the program and providing the incentives. The calendar printing will be about \$2,000 with sponsors covering about \$1,300 to date. The next fund raising meeting will be 23 October.

(b) Facilities

No report was tabled.

Mandy Adams has resigned effective the end of the year and is looking for a replacement for the new year. Can anyone help?

(c) OSHC report

See tabled report.

OSHC will commence the new Child Care Management System on 27 Oct. The sandpit roof will be deferred until government organisation is resolved.

(d) Tuckshop report

[See tabled report.](#)

There is a question about where to store the unused chest freezer currently occupying space in the Tuckshop store room. No answer was forthcoming.

(e) Uniform shop report

No report tabled.

Motion: That the P&C Association accepts the subcommittee reports.		
Moved: <i>Louise Winn</i>	Seconded: <i>Steven Smith</i>	<i>Carried</i>

(f) Grants Overview

Tom Gilbert will submit an application to the Volunteers Grants program 2008. In conjunction with Melinda Chandler we have asked for a grant of \$5,000 covering shelving, a coffee machine, eskies and T-shirts.

(g) Other projects

i. LRC fitout status

Vicki Richards has asked the librarians for their outstanding wish list so we can finish this project this year, but nothing has been forthcoming.

ii. Community Water Grant

Stephen Buttling and Ken Marshall need to complete the flow design for the next meeting. The current targets are:

- Lay pipes and general open work – end of School Holidays – Jan 2009
- Connect tanks – 1 March 2009.

iii. Grandstand Roof

Louise Winn is locating the various drawings for the proposed Grandstand Roof. Louise and Stephen Buttling to liaise. Again, no progress this month.

10. General business (20 minutes)

(a) Tuck shop strategy

Melinda Chandler tabled the [Tuck Shop Issues paper](#).

Although we have taken some steps to improve the quality of the food at the tuck shop under the Healthy Schools program, we still offer too many red and orange foods. It is recognised that “Healthy Tuck shops” run a grave risk of failure as the food provided can be unappealing to children – this has happened to a number of school tuck shops. We need concentrate on a “**Healthy Treat**” concept. Also, we have been advised that School Tuck shops are likely to be affected by the Health Department regulations for food preparation in the next year or so.

Alex Cruickshank and Libby Turnbull gave a brief presentation of “Tuckshop Chef”, an enterprise established to provide professionally prepared healthy pre-packaged food at inexpensive prices. They provided some food samples which were greeted with enthusiasm, especially by the teaching staff present.

It was agreed to request a proposal for “Tuckshop Chef” to provide one or two :meal deal” trial offers during the rest of the year.

Motion: That the P&C Association supports the concept that Payne Road State School will be a healthy school.		
Moved: <i>Melinda Chandler</i>	Seconded: <i>Ken Marshall</i>	<i>Carried</i>

Motion: That the P&C Association will advertise for the Tuck Shop Convenor to develop and implement the Healthy Tuck Shop strategy.		
Moved: <i>Melinda Chandler</i>	Seconded: <i>Louise Winn</i>	<i>Carried</i>

(b) Child Risk Management Strategy

David Cox provided a quick update on progress.

The driver is the Commission for Children, Young People and Child Guardian (the Blue Card people) which reports directly to the Office of the Premier. The need for the strategy is contained in the act passed in 2001 wherein all **units** of organisations dealing with children were to implement the above by June 2007. The Commission does not intend to audit the strategies.

There appears to be some friction between the CCYPACG and the QCPCA. So long as the strategy adheres to the 8 points listed in the legislation, the Commission does not care what strategy is adopted. (I have yet to find these 8 points in the act.) The QCPCA guide is an attempt to proceduralise these points.

The Commission person I spoke to could not answer the question “What problem is this requirement seeking to solve that is not addressed by other legislation?”.

When asked “What would happen if the P&C declines to implement a strategy?”, and was reminded that the penalties included “A fine of up to \$35,000”, the Commission said that the maximum fine would apply. I did not think to ask to whom the fine would apply – the executive, the individuals or the P&C.

I have spoken to an aide at the local State Member's office, but this was new to him and I need to follow up.

Our choices continue to be:

- Implement a proper strategy;
- Pay lip service to the strategy;
- Continue to defer implementation until further information and better answers are available.

Motion: That the P&C Association continues to defer implementing the Child Risk Management Strategy as additional information is sought.		
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Moved: <i>David Cox</i>	Seconded: <i>Tom Gilbert</i>	<u><i>Carried</i></u>
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(c) Gift for Debra Jackson

Louise Winn advised that she has spent \$X on a gift for Debra Jackson to acknowledge her permanency.

11. Registration of new members

There were no new members approved.

12. Next meeting and close

The next meeting will be held on **Thursday 27 November 2008 at 7:30pm**. The next meeting was deferred after the meeting.

An Executive meeting will be held on Thursday 30 October 2008 at 6:30pm.

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The meeting was closed at 10:30pm.

Signed

President/Chairman

Secretary