

Payne Road State School

P&C Sub-Committee / Major Activity Report

Sub-Committee Name: Tuckshop	Your Name: Shaye Giess	Date: 19 March 09
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Brief overview of your actions for this month....

Successful Meal Deal day on Friday 27 Feb.
 Shaye has continued to learn the day to day operations of the tuckshop guided by Lois.
 Lois has reduced her hours considerably.
 Investigations continue for purchase of a coffee machine

Current profit / loss against Budget:

Feb Profit/Loss \$375.36 Profit
 Yr to date Profit/Loss \$1,013.96 Loss

Plans of any new tasks / actions for the next month?

Lois will continue to reduce her hours and will be leaving Shaye to manage the day to day operations within the next week.
 Lois will return at the end of the Term to help Shaye with stocktake and menu costing
 Shaye will attend the Tuckshop Trade Expo on 28th March.
 Shaye will meet with supplier Tuckshop Chef to investigate new meal options for next term and will investigate other new menu options for Term 2 if time permits.

Details of any opportunities that you believe exist for your sub-committee or the P&C in general.

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Key Questions for Your Sub-Committee

	Yes ✓	No ✓
Has there been any issues/incident within your sub-committee's responsibility that could pose a "workplace health & safety" risk to the P&C?		✓
Has there been any issue/incident within your sub-committee's responsibility that could pose a "duty of care" risk to employees, volunteers, or other people (including students) within our care?		✓
Are there any financial issues that you believe the P&C should be aware of?		✓
Are there any other problems that you would like the P&C to address?		✓

Explanation of items checked yes (include problems, recommendations, and/or planned solutions)

Completed by: Shaye Giess	Date: 17 March 2009	P&C Meeting:	Date: 19 March 2009
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