

**PAYNE ROAD STATE SCHOOL
PARENTS AND CITIZENS ASSOCIATION
MINUTES - GENERAL MEETING**

Thursday 23 April 2009

President: Melinda Chandler

Acting Principal: Vicki Richards



1) Meeting open and welcome

The meeting was opened at 740am. Melinda welcomed everyone and stressed the need for shorter meetings.

2) Attendance and apologies

There were 13 members and visitors present. Refer to the attendance book. Apologies were accepted from Camilla Carrol and Tom Gilbert.

3) Confirmation of minutes from the previous general meeting

The minutes of the March 2009 General Meeting were scanned and taken as read.

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| Motion: That the minutes of the previous meeting be accepted. | | |
| Moved: <i>Melinda Chandler</i> | Seconded: <i>Kate Harrison</i> | <u><i>Carried</i></u> |

4) Business arising from the minutes of the previous general meeting

There was no business arising from the minutes of the previous meeting.

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| Motion: That motions will be moved and seconded automatically unless there is dissent. | | |
| Moved: <i>Melinda Chandler</i> | Seconded: <i>Jenny Tucker</i> | <u><i>Carried</i></u> |

5) Correspondence received since the previous meeting

Sue Hayes is managing correspondence. She logs the correspondence on a spreadsheet, emails the spreadsheet and distributes the mail. This is working well. Spreadsheet attached.

6) Business arising from the correspondence

No business arising from the correspondence.

7) Confirmation of Executive Committee's decisions (if any)

Not applicable as there were no executive committee decisions to confirm.

8) Treasurer's Report and financial statement

See tabled report.

Chris Purdy has visited each area within the school. Chris is working on improving existing systems especially internet banking. Chris will investigate holiday accrual within After School Care.

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| Motion: That the P&C cover the payment of the tennis advertisement. | | |
| Moved: <i>Melinda Chandler</i> | Seconded: <i>Kate Harrison</i> | <u><i>Carried</i></u> |

9) Principal's Report

This report was oral as all the computers were down.

- Learning – The Life Education Van is at P.R.S.S; the Artist in Residence has started; 3,5,7, are preparing for Naplan; 4 and 6 are preparing for QCats
- Next week interschool sports commences.
- The school has applied for 3 School Pride Projects. We may not get all of them.
- The new building to be built from money from the Australian Governments Building for the Education Revolution will be built from templates supplied by the government.
- Prep enhancement has commenced – shade structure has commenced, fort will be replaced.
- Walk to School Day is on 15th May.
- Miss Gooley is on leave
- 4 new pupils have commenced at P.R.S.S
- Staff have attended an innovation seminar.
- Some staff have attended a non violent crisis management workshop.
- Chaplaincy night is on Thursday 21st May. We should have a table representing the school.

10) Subcommittee reports

a) Fundraising and events

The election worked very well.

Circus is coming up. All is under control. Tickets go on sale on Monday (available online). Please encourage our school students to the 12 and 2 sessions so the younger children can attend the 10am session

b) Out of School Hours Care

No meeting due to holidays.

Ian Robinson is investigating partially funding the roof structure over the grandstand with a gaming fund grant.

c) Facilities

Katrina shore is attending to tennis renewals.

A meeting is being encouraged between Katrina Shore and John Berry to discuss the tennis school.

d) Tuck shop

No report tabled. Lois has officially finished. Vicki Richards is to coordinate a date to officially thank Lois.

e) Uniform Shop

See tabled report.

f) Grants overview

The Q150 submission is being redone. An After School Hours gaming grant is in progress for roof over grandstand.

g) Infrastructure Working Group

The money from the Nation School Pride grant will probably be used for new school carpet.

The funding from the Australian Governments Building the Education Revolution will probably be used for a new activities hall. This generated discussion that was to be further developed at the Infrastructure Working Group. The concept of a full site survey was conveyed again and there was no decision made on the funding of this.

11) General Business

a) Artist in Residence

There was a large amount of heated discussion about the exact cost of the Artist in Residence and how this program was to be funded. The outcome of the discussion was that the minutes from the September /October P&C meeting needed to be reviewed to confirm the commitment from the P&C, the Q150 grant was being resubmitted with wording that supported the grant being used for the Artist in Residence program and an associated event, and Lois Winn and Vicki Richards were to get an exact cost of the program. This information was to be presented at the next P&C meeting.

b) Treatment of requests for money from the P&C.

Please use job activity statement.

The P&C needs to develop a budget as soon as possible.

The principal is to supply her budget to the next meeting.

All sub committees and the principal are to submit their budgets for the following year at the AGM.

c) Ratification of School Operational Plan.

Not ratified.

d) Treatment of standing agenda.

See earlier motion at Item 4.

e) Payne Rd crossing

The crossing is currently not manned.

f) Walk to School Day

PRSS would support Walk to School Day and a breakfast would be held for the walkers that same morning.

g) Prep shade structure has commenced.

Once the structure is finished by Qbuild there will be more discussion about what is required to improve the structure from school funds.

h) Geraldine Knapp discussed a number of points.

Please look on the website for sports facilities grants. There are grants of up to \$20,000 available.

Microdot systems are available from Ashgrove library for \$30 per kit. These are very useful security markers.

Brisbane City Council is running free safety seminars. Jenny Tucker will liaise with Suzanne Daly about running one at PRSS.

Geraldine would like a stall at the circus.

12. Next meeting and close

The next meeting will be on the 28th May.

The meeting was closed at 9:30pm.

Signed

President/Chairman

Vice President